



Meeting Minutes

Meeting Date	11/04/2025
Meeting Location	Sanford Center/Webex
General Notes	Meeting began at 1:00, adjourned at 1:37

Attendees

Committee Member	Attended?
Bien, Melissa	Yes
Chandrasekar, Indra	No
Halfmann, Charles	Yes
Kloth, Alex	No
Manley, Patrick	No
Milanovich, Sam	No
Soeffing, William	Yes
Tao, Jianning	Yes

Additional Attendees

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Meeting Topics

Topic	Status
Chair Approval since last meetings	Completed
Notes	
Committee 'Vote to Approve Pending noted clarifications' IBC114 and IBC116 Continuing Reviews - Continue without changes IBC 143 Continuing Reviews - Expired IBC157	

Topic	Status
Meeting Minutes from last meeting	Completed
Notes	
Committee reviewed minutes from 10/23/25 and one error was found where information was recorded in the wrong location. Vote to approved minutes upon correction of the error. All in favor.	

De Novo Protocols

Protocol #	PI	Move to Status	# Yes Votes	# No Votes	# Other Votes	Reconciled
IBC-00000131	Kareta, Michael	Pending	4	0	0	Yes

Minutes

After discussion, there were 3 areas that needed further attention. 1) The option 'live vaccines' was chosen - more detail is needed if this is correct. 2) disposal of carcasses needs to be addressed and 3) the training profile tab for each personnel listed needs to be completed. Members voted on motion: If live vaccine was chosen in error and the other areas are corrected, then the chair may approve without it coming back to full committee. If live vaccines are being used, then once it is resubmitted, it will be brought back to full committee for another vote.

Protocol #	PI	Move to Status	# Yes Votes	# No Votes	# Other Votes	Reconciled
IBC-00000124	Roux, Kyle	Deferred	0	0	0	Yes

Minutes

With Chuck having to recuse himself from voting, we no longer had quorum to vote. There were no concerns on this protocol. The chair will attempt to hold special meeting to vote on this prior to the regularly scheduled Dec meeting.

Protocol #	PI	Move to Status	# Yes Votes	# No Votes	# Other Votes	Reconciled
IBC-00000129	Roux, Kyle	Deferred	0	0	0	Yes

Minutes

With Chuck having to recuse himself from voting, we no longer had quorum to vote. There were no concerns on this protocol. The chair will attempt to hold special meeting to vote on this prior to the regularly scheduled Dec meeting.

Protocol #	PI	Move to Status	# Yes Votes	# No Votes	# Other Votes	Reconciled
IBC-00000130	Roux, Kyle	Pending	0	0	0	Yes

Minutes

With Chuck having to recuse himself from voting, we no longer had quorum to vote. This will be sent back to the PI for the minor corrections of carcass disposal and ABSL on one page. The chair will attempt to hold special meeting to vote on this prior to the regularly scheduled Dec meeting.

Approved Protocols

Protocol #	PI	Title	Date Approved	Next Review Date	Expiration Date
IBC-00000116	Lee, Lance	Function of Mammalian Motile Cilia	10/24/2025	10/24/2026	10/24/2028
IBC-00000143	Spanos, William	Investigating HPV-induced suppression of antitumor immunity through protein expression changes within our HPV+ tumor model mEERL (mouse oropharyngeal cells expressing HPV16 E6 and E7 hRas and luciferase)	06/06/2023	06/06/2026	06/06/2026
IBC-00000114	Surendran, Kameswaran	The cellular and molecular basis of the renal diseases associated with Alagille Syndrome (ALGS)	10/24/2025	10/24/2026	10/24/2028